

**Updated on Chapter Task Force Recommendations Progress  
June 17, 2021**

- **Complete:** This is finished.
- **On Target or Ongoing:** This work has started and we believe that, at the current rate, we will meet our goals within the strategic plan.
- **Needs adjusting:** This work has started but needs to be adjusted and improved if we are to meet our goals within the strategic plan.
- **Not Started:** This has not yet started.

Section	Recommendation	Status as of June 17, 2021	Notes
<b>1. Chapter Handbook</b>	Create committee	Complete	Committee created and began meeting in June.
	Revise	Ongoing	Ongoing work expected through August 2021.
<b>2. Membership</b>	Make list available to chapter contact person on a regular basis	Ongoing	Members who indicate wanting to be in touch with chapters now connected via email within one week of indicating interest.
	Chapters take steps to engage members on a regular basis	Ongoing	Ongoing. Will also incorporate into rewritten chapter handbook  Chapters are trying new-to-us tools for outreach, including calling & texting campaigns (AB). Some also doing more eblasts (ON) and webinars (AB, ON/MB cross-region webinar in the works)
	Designated staff person for memberships known/available to chapters as a contact as needed	Complete	Jeannette Muhongiyare can be reached at <a href="mailto:jmuhongiyare@canadians.org">jmuhongiyare@canadians.org</a>

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<b>3. Resolutions process</b>	Standing committee	Complete	Justine De Jaegher (through 2021 AMM), David Condon, Deedee Slye, Corinne Benson, Leo Cheverie
	Categories for submission and # accepted	Complete	Implemented for 2021 Resolutions Process and detailed in call for resolutions.
	Follow-up within 2 months	On Target	Policy in place. Will be implemented after the June 20, 2021 AMM.
<b>4. Chapter representation at the board level</b>	Circulate materials 1 week before the board meeting	Ongoing	Ongoing
	Resolutions brought forward circulated 2 weeks before board meeting	On Target	Standard in place, but not yet needed.
	Chapter/regional report as standing item on board agenda	Ongoing	Ongoing
	Access to Zoom for regional reps	Needs adjustment	Will implement fully with orientation of incoming Board
<b>5. Board of director attendance at regional &amp; chapter events</b>	Encourage each director to attend a chapter meeting/event; Facilitate outreach for this purpose	Needs adjustment	Will implement fully with orientation of incoming Board

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<b>6. Online Community</b>	Create one	On Target	Working group, including two members of the Chapter Task Force, is considering a platform being developed specifically for social movement groups.
<b>7. Orientations</b>	Create one	On Target / Not Started	Not yet started. Will begin work later in the year.
<b>8. Reporting on progress</b>	To happen around the June 20 AMM	On Target	The Chapter Task Force met in June 2021 and decided to offer a written update (this document) near the 2021 AMM and hold a more in-depth update after the summer months.